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NATIONAL BANK OF ANGUILLA LTD

BUSINESS ACCOUNT OPENING REQUIREMENTS CHECKLIST

Corporate Documents

- Articles of Incorporation or Continuance
- Certificate of Incorporation or Continuance
- By-Laws
- Directors Resolution
- Minutes of Organizational Meeting
- Notice of Directors
- Notice of Registered Office
- Latest Annual Return
- Business Plan *(should include at a minimum a description of the history and nature of the business, owners, management, product / service offering, financial information with historical statements and three year projected statements)*
- List of beneficial owners who are ultimate holders of 20% or more of the company or partnership
- Certificate of Good Standing
- A copy of the last available Annual Report and Accounts of the company or partnership
- Business License

Bank Forms to be Completed

- Resolution of Directors Regarding Banking Account
- Agreement re Operation of Account
- Application for Company to Open and Operate an International Private Banking Account
- Application for an Individual to Open and Operate a Bank Account (*this form must be completed by each beneficial owner, signatory and / or directory of the company whose name is listed on the account*)
- Signature Cards
- Check File Dividers (*for chequing accounts*)
- List of Officers and Directors
- Transaction Profile

Personal Documents (*required by Beneficial Owners, Signatories and Directors*)

- Copy of current valid full passport and
- Copy of a full driving license (*provided it bears a photograph of the applicant*) or
- Copy of other official government issued document or ID (*provided it bears a photograph of the applicant*)
- Two (2) personal references (*should contain contact information of referee*)
- One (1) bank reference (*should be printed on original letterhead of the institution providing the reference*)

(All identification documents must be certified by a Notary Public if original is not presented at account opening and verified by bank officer)

Additional Information

- The purpose and intended nature of the business relationship or the reason for establishing the account
- The type, volume and value of expected activity and the estimated level of turnover expected for the account
- Details of any existing relationship with the Bank
- The source of wealth of the customer, third party or beneficial owner
- Reason for choosing NBA, a bank based in Anguilla (**Foreign client**)
- The customer must declare the source of the funds for all deposits of EC\$27,000.00 or US\$10,000.00 and greater or its equivalent in any foreign currency.
- Check names of all signatories and beneficial owners through third party source.

NB: All documents/forms not signed in the presence of the bank officer must be legally certified copies.

The certifier or notary public must provide his/her full name, position or capacity, business or residential address and telephone number or email address.